OUR PROCESS AT A GLANCE

CITY of BOISE

EARLY ASSISTANCE
PDS determines the applicant's project type.

A case number (PLN) is created in Accela.

Applicant designs their project further.

CONCEPT REVIEW
PDS reviews project vision/site plan and produces a summary report.

Applicant designs their project further.

TYPE 1 & 2A APPS
submitted for Administrative Approval.

START HERE
Applicant contacts PDS about project.

Project (PLN) is displayed on the Community Development Tracker.

TYPE 2B APPS
submitted for Administrative Approval.

Applicant notifies neighbors.

INTERDEPARTMENTAL REVIEW (IDR)
Applicant reviews the project with PDS and agency partners.

Applicant requests an IDR.

Applicant uploads results of the neighborhood meeting.

NEIGHBORHOOD REVIEW*
Applicant gathers feedback about their proposal.

APPLICANT
submits application.

PROJECT TYPE
DETERMINES NECESSARY COMMISSIONS
Responsibilities of each body and the decisions they make will not change.

A new **HEARING EXAMINER** will review variances and Type 2 appeals.

DESIGN REVIEW COMMISSION

HISTORIC PRESERVATION COMMISSION

PLANNING & ZONING COMMISSION

CITY COUNCIL
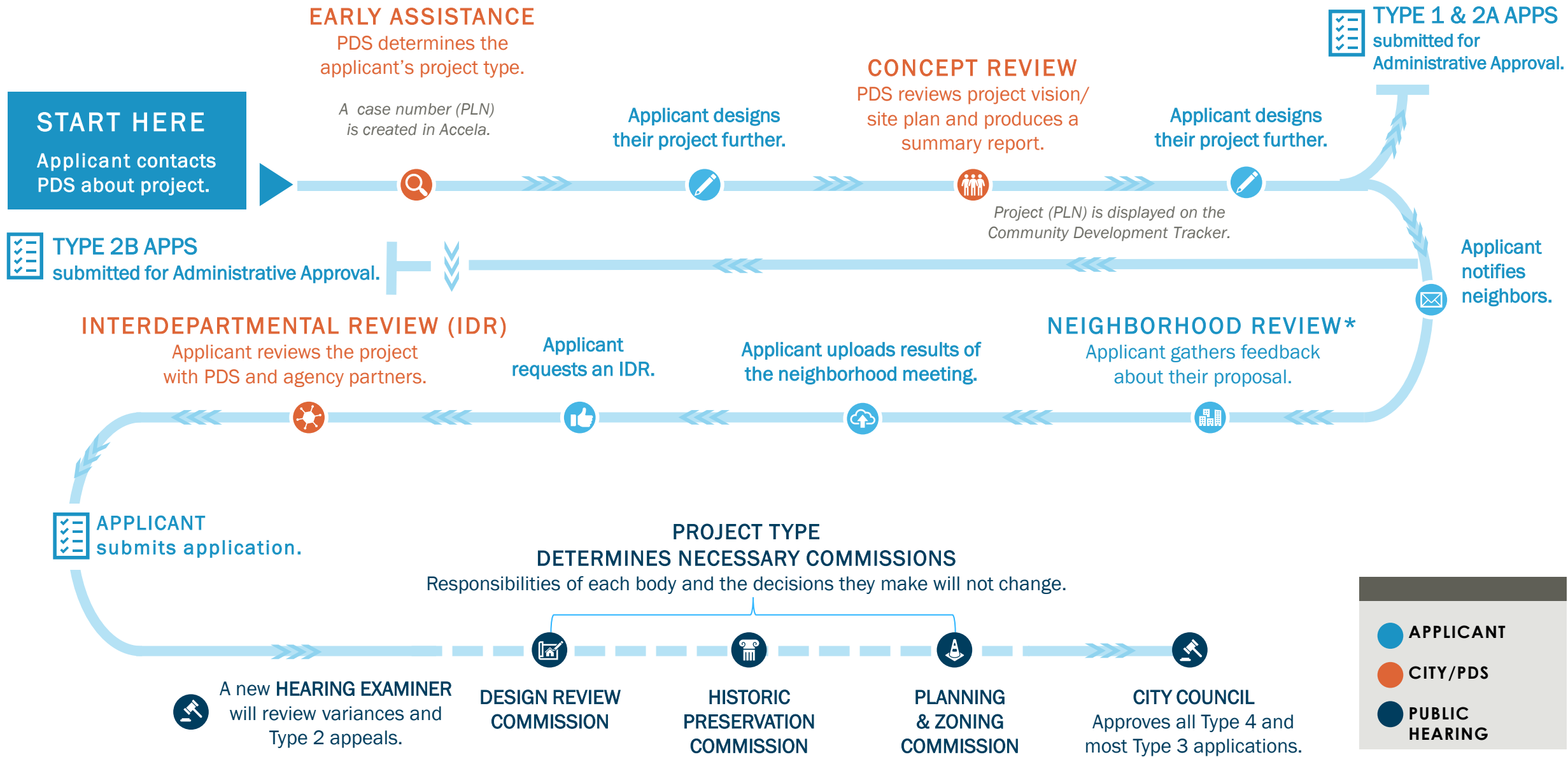Approves all Type 4 and most Type 3 applications.

● APPLICANT
● CITY/PDS
● PUBLIC HEARING

*Note: Type 2b applications do not require a neighborhood review and proceed directly to the IDR